

EMPLOYER:

Provide your personal information, writing in any corrections or updates.

NAME ("Employee"): _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

PHONE: _____

Provide your vehicle information.

License Plate: _____

License State: _____

Vehicle Make: _____

(Ford, Toyota, etc.)

Vehicle Model: _____ Color: _____

(Raptor, Wrangler, Corolla, etc.)

Rules and Regulations

Employee shall be required and granted access to park their vehicle in the designated Employee Parking Lot on the Project. The Employee Parking Lot may be relocated over your tenure with your employee and your access to the new designated lot will follow.

Employee agrees to park in the Employee Parking Lot during scheduled work hours under the Employer above. If employment is terminated with the current Employer, Employee agrees to return the parking permit to their Employer and the Employee shall no longer have any rights to park in the Employee Parking Lot.

Employee agrees that they will not leave their vehicle in the Employee Parking Lot overnight and acknowledges the Landlord's rights to tow their vehicle if left overnight.

Employee agrees to park in the Employee lot during their off time when visiting as a guest to avoid any accidental towing.

If the Employee's vehicle is found parked in any other parking lot or parking structure of the Project during the Employee's shift, their car will be towed by a third party tow company. It will be the responsibility of the employee to retrieve their car.

Employer acknowledges that they will pay the Landlord for any fines imposed on their Employee. Employer agrees to determine the best practice and method of gaining reimbursement from Employee for any parking infractions.

Landlord will not be held liable for any damages to your vehicle or personal property. Please remember to lock your vehicle and use common sense safety procedures.

Landlord, at any time may change the terms and conditions of these rules and regulations. Employee's vehicles are subject to tow at any time if not parked in the Employee Parking Lot during working hours.

Sign, Date, and Return your form

Signing below indicates your agreement to follow the Rules and Regulations of the employee parking program.

Employee Signature

Date

Employer Signature

Date